

## Tracy Gleeson

164 Timber Ridge Dr. | Vassar, MI 48768 | 989-529-1463 | [tracy.gleeson@sbcglobal.net](mailto:tracy.gleeson@sbcglobal.net)

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### **Supply Chain Management – Logistics Management – Operations Management Organizational Communications – Leadership**

Highly motivated professional with a record of managing successful supply chain value streams, and has extensive knowledge of procurement principles, practices and procedures. Commitment to identifying and implementing continuous improvements within the supply chain, along with a strong expertise of distribution, warehousing, storage operations and transport management. Strengths include:

- **Supply Chain Management:** Highly skilled in MRP system flow for procurement of purchased parts flow within complex operational value streams.
  - **Logistics Management:** Experienced in transportation flow of both domestic and overseas logistics, and analyzing data to identify opportunities for improvement and cost reductions.
  - **Operations Management:** Knowledge of operations in the optimization of line time within production environment to manage complex value streams for customer demands.
  - **Organizational Communication:** Excel in cultivating supplier relationships and managing working relationships with peers and hourly union workforce. In addition, strong organizational skills allow for management of approximately 200 purchased parts and 100 different supply bases both domestic and international.
  - **Leadership:** Experienced in team involvement and strategic improvement, creating standards with relentless follow-up to drive desired behaviors.
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### **Relevant Experiences**

#### **Chrysler LWR Platform Launch of REPS Product Line:**

- Coordination of 150 purchased parts and 100 different suppliers located both domestically and globally
- Facilitation and procurement of incoming material for MQ1, MQ2 and PPAP events in order to provide pre-production validation
- Constant communication with supply base in order to utilize most cost efficient logistical means
- Development of matrixes used by entire launch team to prepare for several production exercise events, including run at rates for customer
- Coordinate appropriate mix of purchase parts for complex production line change overs as needed
- **Results: No missed customer requirements during launch of 3 separate programs over 24 month timing of launches. Logistics costs minimized from both domestic and overseas modes of transportation.**

#### **Implementation of JFK (Kanban) Material Management System:**

- Determination of skid sizes, standard pack needs, material flow timing to maximize floor space and utilize best practices of storage
- Development of label requirements needed for various plant department needs and dock practices
- Assist in coordination of development of training material for fork truck drivers and tugger route drivers
- Conduct daily audits of system practices and processes, with results that direct needs for further training and development

- Maintain proper inventory levels from incoming supply base, while using FIFO practices for every part delivered to production points of use
- **Results: Downtime at production line for purchased parts minimized due to dedicated routes being followed and maintained to ensure production lines are able run without interruption. Parts are delivered in a First In First Out (FIFO) practice, which eliminates obsolescence for older revision levels of parts not getting used in a timely fashion.**

#### **Returnable Dunnage Loop Improvement:**

- Identify all points of use in the plant where dunnage is being delivered, and investigated standard work instructions to confirm compliance of standards
- Analyze current dunnage inventory between all points of use in plant, intransit between supplier and plant, at supplier and sister plant to determine needs
- Implement revised process with operators to replace dunnage trays with new process
- **Results: Greenbelt Six Sigma certification once implemented. Dunnage loss minimization.**

#### **Forecast and Planning Activities:**

- Interface with customers, manufacturing plants and functional staff on daily scheduling issues.
- Maintenance of data integrity with receipt of customer demand and through the MRP system to supply base
- 52 week forecast generation and analysis for supply base as well as financial planning as it pertained to plant budgets for inventory warehouse management, utilization of line time, logistical costs and manpower

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### **Education**

**Bachelor of Arts:** University of Michigan-Flint, MI. May 1997

Major: Organizational Communications.

Minor: American Literature

GPA: 2.79

**Master of Applied Communication:** University of Michigan-Flint, MI. June 2018

GPA: 4.0

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### **Work Experience**

**Launch Material Coordinator, Plant 3,** Nexteer Automotive, Saginaw, MI, 2013-2016

**Material Coordinator, Plant 7,** Nexteer Automotive, Saginaw, MI, 2012-2013

**Master Forecaster and Planner, Divisional** Nexteer Automotive, Saginaw MI, 2004-2012

**Supply Chain Manager,** General Motors, Grand Blanc, MI 2000-2004

**Engineering Analyst,** General Motors, Flint, MI, 1997-2004

**Teller, Loan Officer, Marketing,** Flint Community Federal Credit Union, Flint MI, 1994-1997

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## **Affiliations and Certificates**

**Six Sigma Greenbelt Problem Solving Certifications**, Nexteer Automotive, Completed December 2016